

# Erasmus+ project design and management

## Course Outline

- This course aims to provide a broad knowledge of the Erasmus + program related to Key Actions 1 and Key Action 2 and allow schools to develop the skills necessary to undertake, assess, and manage project actions. A particular focus will be dedicated to the new Erasmus+ Accreditation. The course trainers have around 20-year experience in European project management and planning, and they planned lessons and materials to transfer their know-how and develop participant skills.

## The aim of this course is to

- Equip participants with comprehensive knowledge and skills necessary for all stages of the project cycle, from idea development to reporting.
- Provide step-by-step guidance in creating international projects, ensuring participants have a thorough understanding of each phase.
- Foster an international learning environment that encourages networking and collaboration among teachers and educational operators from across Europe.
- Facilitate opportunities for participants to establish new partnerships, exchange best practices, and expand their professional networks through organised networking activities.

## Activities

- Practical simulations: Engage participants in hands-on exercises simulating real-world project scenarios to develop practical skills.
- Experience comparisons: Facilitate discussions and comparisons of participants' past experiences to enhance learning and problem-solving abilities.
- Laboratories: Provide interactive sessions where participants can experiment with different project management tools and techniques.
- Case analyses: Analyse real-life project case studies to extract lessons learned and best practices applicable to participants' own projects.
- Work on actual application forms and templates: Enable participants to practise filling out project application forms and templates to acquire practical skills directly applicable to project design and implementation.

## Outcomes

- acquire knowledge of the Erasmus + program with specific reference to schools' KA1 and KA2 actions.

- know the programmatic documents, the Program Guide, and other documents helpful in identifying the correct lines of development in the European context.
- become more fluent and accurate in using the English language to write a European project
- acquire the fundamentals of a goal-oriented design methodology.
- get the skills to manage a European project effectively
- develop skills in writing Erasmus + assignments by analysing official forms.
- learn how to monitor the project development and evaluate its outcomes
- be more confident in managing the financial and administrative issues of the project
- enlarge and enforce your international network
- at the end of the course, have developed your project proposal

**Requirements: min A1 language level**